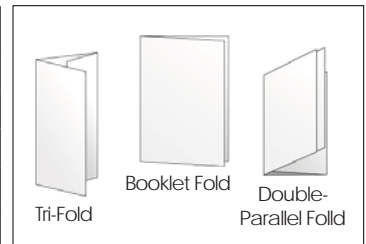



# Documents

Color Copies & Printed Documents*	1+		10+		50+		100+		500+	
	Black	Color	Black	Color	Black	Color	Black	Color	Black	Color
Minimum Order \$2.00										
20# 8.5x11" Plain Paper	\$0.19	\$0.69	\$0.17	\$0.49	\$0.15	\$0.39	\$0.13	\$0.31	\$0.12	\$0.25
24# 8.5x11" Smooth Text	\$0.27	\$0.79	\$0.24	\$0.59	\$0.21	\$0.47	\$0.19	\$0.38	\$0.17	\$0.30
24# 11x17" Smooth Text	\$0.35	\$0.89	\$0.28	\$0.69	\$0.22	\$0.55	\$0.18	\$0.44	\$0.14	\$0.35
32# 8.5x11" Premium Text	\$0.30	\$0.99	\$0.27	\$0.79	\$0.24	\$0.63	\$0.21	\$0.51	\$0.19	\$0.40
32# 11x17" Premium Text	\$0.46	\$1.09	\$0.41	\$0.89	\$0.37	\$0.71	\$0.33	\$0.57	\$0.30	\$0.46
32# 12x18" Premium Text	\$0.31	\$1.29	\$0.27	\$0.99	\$0.25	\$0.79	\$0.22	\$0.63	\$0.20	\$0.51
100# 12x18" Premium Cover Stock	\$0.49	\$1.99	\$0.44	\$1.19	\$0.39	\$0.95	\$0.35	\$0.76	\$0.32	\$0.61
Customer Supplied Media up to 12x18	\$0.35	\$1.99	\$0.28	\$0.99	\$0.22	\$0.79	\$0.18	\$0.63	\$0.14	\$0.51

 **Printed while-you-wait, inquire for availability.** \*Per Page Side. See paper stock samples this page. We accept PDF & Jpeg files, prep charges apply for other formats. Documents or files must be print-ready at size desired. Proof and approval required before quantity order.

Brochures	25+	100+	250+	500+
5x7" Leaflet (front & back, 24lb text)	\$0.69	\$0.55	\$0.44	\$0.35
8x10.5" Booklet-Fold (4 faces, 32lb text)	\$0.79	\$0.63	\$0.50	\$0.40
8x10.5" Trifold (6 faces, 32lb text)	\$0.79	\$0.63	\$0.50	\$0.40
7x16" Double-Parallel Fold (8 faces, 32lb text)	\$0.99	\$0.89	\$0.79	\$0.69



 **Standard Turnaround: Next-Day** | Templates available on request. In-house layout addl.



Color Business Cards	100+	500+	1000+
1-Side	\$0.15	\$0.13	\$0.10
2-Sides	\$0.25	\$0.21	\$0.16

 **Standard Turnaround: Next-Day** | Templates available on request. In-house layout addl.

Document Finishing Services	Price	Per X	Min	Max
Address Label Affixing	\$0.10	Ea.		
Address Labels	\$5.99	Set of 30		
Auto Cutting of Custom Layout (\$25 Set-up)	\$0.10	Per Document		
Auto Cutting of Preconfigured Layout	\$0.10	Per Document		
Binding	\$2.00	Per Bind	10pg	100pg
Booklet Staple (Up to 25 20# pages)	\$0.50	Per Booklet		
Envelope Insertion	\$0.10	Ea.		
Envelopes	\$0.15	Ea.		
Hand-Folding of Scored Documents	\$0.10	Per Document	50 Docs	500 Docs
Heavy Capacity Staple	\$0.50	Per Staple		
Hole Punch (1-hole, 3-hole, Custom)	\$1.00	Per 20 Pages		
Laminating (Small Format - up to 11x17)	\$2.00	Ea.		
Large Qty Folding (500+ documents)	\$0.05	Per Document	500 Docs	
Padding (Notepads)	\$2.00	Per Pad	30 pgs	100 pgs
Scoring	\$0.10	Per Document		
Shrink Wrap Up to 20" W	\$1.50	Per Piece		
Shrink Wrap Up to 40" W	\$3.50	Per Piece		
Stack Cut	\$0.75	Per Cut		